

1 **MINUTES OF MEETING**

2 **ASTURIA**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Asturia Community Development District  
5 was held on Tuesday, May 30, 2023 at 6:02 p.m., at the Asturia Clubhouse, 14575 Promenade Pkwy.,  
6 Odessa, Florida 33556, with Zoom Conference Call available.

7 **FIRST ORDER OF BUSINESS – Call To Order**

8 Ms. Dobson called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Glenn Penning	Board Supervisor, Chairman
11	Jacques Darius	Board Supervisor, Vice Chairman
12	Susan Coppa ( <i>via phone</i> )	Board Supervisor, Assistant Secretary
13	Marie Pearson	Board Supervisor, Assistant Secretary

14 Also present were:

15	Tish Dobson	District Manager, Vesta District Services
16	Grace Kobitter	Kilinski Van Wyk
17	John Burkett	Red Tree
18	Chris Thompson	Blue Water Aquatics
19	Amy Palmer	District Engineer, Lighthouse Engineering
20	Paula Baldwin	Resident
21	Denise Greco ( <i>via phone</i> )	Resident
22	Chintan Shau	Resident

23  
24 *The following is a summary of the discussions and actions taken at the May 30, 2023 Asturia CDD Board*  
25 *of Supervisors Regular Meeting. Audio for this meeting is available upon public records request.*

26 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

27 Supervisor Darius led those present in the Pledge of Allegiance.

28 **THIRD ORDER OF BUSINESS – Audience Comments** – (*limited to 3 minutes per individual for agenda*  
29 *items*)

30 Ms. Baldwin commented on the irrigation plans and asked if RedTree had those plans in their  
31 possession. She also asked about if and how often the irrigation system was being maintained, and  
32 if everyone knew who to report irrigation problems to. Discussion ensued.

33 A resident asked about the irrigation as well as Jim’s employment with the District. Discussion  
34 ensued.

35 Mr. Shau asked about the landscaping and the irrigation. Ms. Dobson gave an updated report on  
36 both. Discussion ensued.

37 **FOURTH ORDER OF BUSINESS – Staff Reports**

38 A. Landscape & Irrigation

39 Mr. Burkett gave an update regarding the landscaping and irrigation. Discussion ensued regarding  
40 the condition of the landscaping. The Board decided that RedTree had 30 days to improve the  
41 landscaping.

42 B. Aquatic Services Report

43 Mr. Thompson gave an update regarding the aquatics.

44 1. Exhibit 1: Consideration of Blue Water Aquatics Special Service Agreement – Brazilian  
45 Pepper Removal

46 Discussion ensued regarding the Brazilian Pepper tree removal, mainly near Aviles  
47 Pkwy. and Trails Edge.

48 C. District Engineer

49 Ms. Palmer gave a report of her findings around the District.

50 Discussion ensued regarding erosion on Fenland and Trails Edge.

51 Discussion ensued regarding the catch basins.

52 D. District Counsel

53  
54 1. Update Regarding Halff Invoices

55  
56 Ms. Kobitter gave an update on the status stating that District Counsel had responded to  
57 Halff's demand letter, but that Halff had not responded. District Counsel spoke with Any  
58 Mendinghall from Inframark who stated that Inframark is standing firm on having  
59 received work authorization approval.

60  
61 Ms. Kobitter stated that the District had three options for moving forward; wait for a  
62 response from Halff, negotiate with Halff on which invoices to pay, or pay invoices in  
63 full. Discussion ensued.

64

65 E. Land Use Counsel

66 1. Exhibit 2: Discussion of Lantower Cost Share Agreement – *To Be Distributed*

67 Discussion ensued regarding Section D of the Cost Share Agreement.

68 F. Exhibit 3: District Manager Report & Field Operations Report

69 Discussion ensued regarding the pool rules. Ms. Greco sent out a reminder of the pool rules to  
70 residents through social media.

71 **FIFTH ORDER OF BUSINESS – Consent Agenda**

72 A. Exhibit 4: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting  
73 Held April 25, 2023

74 B. Exhibit 5: Consideration for Acceptance – The April 2023 Unaudited Financial Statements

75 C. Exhibit 6: Consideration of Operation and Maintenance Expenditures for April 2023

76 On a MOTION by Mr. Darius, SECONDED by Ms. Pearson, WITH ALL IN FAVOR, the Board approved  
77 the Consent Agenda as presented, for the Asturia Community Development District.

78 **SIXTH ORDER OF BUSINESS – Business Items**

79 A. Exhibit 7: Consideration of Time & Attendance Policy

80 On a MOTION by Ms. Pearson, SECONDED by Mr. Penning, WITH ALL IN FAVOR, the Board  
81 approved the Time & Attendance Policy as presented, for the Asturia Community Development District.

82 B. Exhibit 8: Consideration of ADP Payroll Processing for Board Supervisors

83 On a MOTION by Mr. Penning, SECONDED by Mr. Darius, WITH ALL IN FAVOR, the Board approved  
84 the ADP Payroll Processing for the Board Supervisors, for the Asturia Community Development District.

85 C. Exhibit 9: Consideration of Drainage Request – Aviles Pkwy.

86 D. Discussion of Portico St.

87 This item was tabled to the July meeting.

88 E. Reminder of Form 1's Due Date: July 1<sup>st</sup>

89 **SEVENTH ORDER OF BUSINESS – Audience Comments** (*limited to 3 minutes per individual for non-*  
90 *agenda items*)

91 Ms. Baldwin asked for clarification on whether the District has all of the irrigation maps and as-  
92 built on file. Discussion ensued regarding homeowners installing good plants to assist with  
93 controlling.

94 Ms. Greco commented on the Golf Carts on grassy areas near ponds. Post a reminder of Golf Cart  
95 remaining on hard surfaces.

96 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

97 Discussion ensued regarding the placement of the bike racks.

98 **This item was not originally on the agenda.**

99 On a MOTION by Ms. Pearson, SECONDED by Mr. Darius, WITH ALL IN FAVOR, the Board approved  
100 the Site Master's proposal to install the bike racks and an additional concrete slab, in the amount of  
101 \$1,600.00, for the Asturia Community Development District.

102 Ms. Pearson commented on the rental price being too high for the facilities. Discussion ensued.

103 Mr. Darius commented on the timing of Red Tree's contract end date. Discussion ensued.

104 **NINTH ORDER OF BUSINESS – Action Items Summary**

105 Ms. Dobson indicated that the Action Items Summary would be emailed.

106 **TENTH ORDER OF BUSINESS – Next Month's Agenda Items**

107 Discussion of Portico St. dead-end. No current resolution on file.

108 Room rental pricing comparison.

109 **ELEVENTH ORDER OF BUSINESS – Next Meeting Quorum Check: June 27, 6:00 PM**

110 Mr. Tietz was a maybe regarding his attendance. Mr. Darius, Ms. Pearson, Mr. Penning, and Ms.  
111 Coppa stated that they would attend the next Board meeting to be held on May 30<sup>th</sup> at 6PM.

112 **TWELFTH ORDER OF BUSINESS – Adjournment**

113 Ms. Dobson asked for final questions, comments, or corrections before requesting a motion to  
114 adjourn the meeting. There being none, Mr. Penning made a motion to adjourn the meeting.

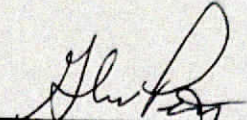
115 On a MOTION by Mr. Penning, SECONDED by Ms. Pearson, WITH ALL IN FAVOR, the Board  
116 adjourned the meeting at 8:40 p.m. for the Asturia Community Development District.

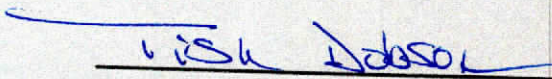


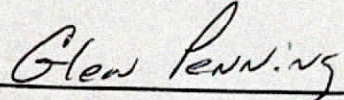
117 \*Each person who decides to appeal any decision made by the Board with respect to any matter considered  
118 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,  
119 including the testimony and evidence upon which such appeal is to be based.

120 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
121 meeting held on June 27, 2023.

122   
123 \_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

  
\_\_\_\_\_  
Printed Name

124 Title:  Secretary     Assistant Secretary

Title:  Chairman     Vice Chairman